

Title	Perform oral fluid drug screening in the workplace		
Level	4	Credits	4

Purpose	<p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> – describe quality control and quality assurance requirements for on-site oral fluid integrity checks and drug screening in the workplace; – perform on-site quality control procedures, oral fluid integrity checks and drug screening, and document results; and – interpret and explain on-site oral fluid quality control tests, integrity checks and drug screen results, and possible actions.
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Classification	Occupational Health and Safety > Occupational Health and Safety Practice
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Available grade	Achieved
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Guidance Information

1 Definition

Organisational requirements refer to instructions to staff on organisational policies, procedures, and methodologies which are documented and are available in the workplace. These include but are not limited to – site specific requirements, company quality management requirements, legislative requirements.

2 References

AS/NZS 4760:2019 *Procedure for specimen collection and the detection and quantification of drugs in oral fluid*, available from <https://www.standards.govt.nz/>;

New Zealand Bill of Rights Act 1990;

Health and Safety at Work Act 2015;

Health Information Privacy Code 2020;

Human Rights Act 1993;

Privacy Act 2020;

Manufacturer's instructions for collection devices, on-site testing devices, transport and storage devices, and verification certificates for these devices; and all subsequent amendments and replacements.

3 Range

All activities and evidence presented for all outcomes and performance criteria in this unit standard must be in accordance with:

a legislation;

b organisational requirements;

c accredited laboratory requirements;

- d AS/NZS 4760:2019 *Procedure for specimen collection and the detection and quantification of drugs in oral fluid*; and
- e industry practice.

- 4 Recommended unit standards for entry
 Unit 32327, *Perform oral fluid specimen collection in the workplace for drug testing*;
 Unit 25458, *Perform urine specimen collection in the workplace for drug testing*;
 Unit 25511, *Perform urine drug screening in the workplace*.

Outcomes and performance criteria

Outcome 1

Describe quality control and quality assurance requirements for on-site oral fluid integrity checks and drug screening in the workplace.

Performance criteria

- 1.1 Describe quality control requirements.
- 1.2 Describe options for external proficiency testing.

Range two different methods.
- 1.3 Describe purpose of verification certification for on-site screening device or system.
- 1.4 Describe reasons for integrity checks.

Outcome 2

Perform on-site quality control procedures, oral fluid integrity checks, and drug screening, and document results.

Performance criteria

- 2.1 Perform on-site quality control procedures.
- 2.2 Perform on-site integrity checks to maximise the likelihood of a valid test result.

Range may include but is not limited to – visual inspection of the donor’s oral cavity.
- 2.3 Perform on-site drug screening in accordance with manufacturer’s instructions.
- 2.4 Maintain chain-of-custody procedures at all times in accordance with AS/NZS 4760:2019 procedural requirements.

Range procedures may include but are not limited to – constant supervision, observation of specimen processing.

- 2.5 Complete chain-of-custody documentation in the presence of the donor in accordance with AS/NZS 4760:2019 procedural requirements.

Outcome 3

Interpret and explain on-site oral fluid quality control tests, integrity checks and drug screen results, and possible actions.

Performance criteria

- 3.1 Interpret and record on-site quality control tests.
- 3.2 Interpret and record integrity checks and drug screen results.
- 3.3 Identify and explain possible actions in the event of an on-site quality control failure.
- 3.4 Identify and explain possible actions in the event of an oral fluid integrity check failure.
- 3.5 Explain the role of a confirming laboratory and its relationship with the collecting agency.
- 3.6 Explain the purpose(s) of additional testing (for other drugs or drug classes) and possible actions.

Range purposes may include but are not limited to – on-site screening limit in range of drugs, drug classes; actions include but are not limited to – specimen(s) must be forwarded to laboratory with instruction to conduct additional testing.

- 3.7 Explain the purpose(s) of drug screening and drug confirmation, and possible actions.

Range may include but is not limited to – specimens where presence of drugs cannot be excluded must be forwarded to an accredited laboratory for drug confirmation by mass spectrometry.

Planned review date	31 December 2023
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 January 2021	N/A

Consent and Moderation Requirements (CMR) reference	0121
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact The Skills Organisation reviewcomments@skills.org.nz if you wish to suggest changes to the content of this unit standard.